

Our Lady's College – RTO 30521
Appeals Form



Appeals Detail

- This is an appeal for the final result of this unit
- This is an appeal for the result of this assessment
- I have attempted to but have been unable to organise a discussion of this matter with the relevant staff member prior to lodging this appeal (provide evidence of your efforts to contact staff)
- I have had a discussion with _____ (insert Trainers/Assessors Name) on this matter but it has not been resolved to my satisfaction

Please list the unit/s of competency this appeal relates to below:

Unit Code		Unit Name	
Unit Code		Unit Name	
Unit Code		Unit Name	

if additional space is required please attach

Summary of appeals application if additional space is required please attach

Summary of events to this point

Information relevant to your appeal

Identify the reasons for the assessment being incorrect

Signature

Date

Signature

Date

RT0 use only		
Date received	Date entered into register	RT0 Manager

