



Dear Parent

Thank you for your enrolment enquiry for your daughter at our Lady's College.

Please find enclosed an Application for Enrolment form and some supporting information, including our Privacy Statement.

Should you wish your daughter to be considered for a place at the college, then please return the completed form together with:

- Birth Certificate (required)
- Australian Citizenship Certificate or Visa documentation (if student and/or both parents born overseas)
- Baptism and Sacramental certificates (where possible)
- Last 2 school reports and NAPLAN reports
- Information regarding learning support needs (if applicable)
- Any health, medical or legal documentation (if applicable)

Please ensure that the application form is appropriately signed by the parent/s or guardian/s who will undertake responsibility for the child's education.

In order for your application to be processed and an interview arranged, it is preferable that the completed *Application for Enrolment* and supporting documentation is returned as soon as possible together with a non-refundable \$100.00 application fee.

Original copies of all documents should be presented at the time of your daughter's enrolment interview.

On receipt of the above, an interview with the Principal or a member of the Administration Team will be arranged.

Thank you for your attention to these details. We look forward to your response.

Yours sincerely

A handwritten signature in cursive script that reads 'Paula Goodwin'.

Paula Goodwin

Principal